Return to:
Blue Leaf Financial Services
264 S.La Cienega Blvd., #1039
Beverly Hills, CA 90211
info@blueleaffs.com
fax - (323) 857-1907

Worksheet for Sole Proprietors
Income and Expenses

Sales/Revenue			**Amount**
	Gross Receipts/Sales		
	Returns and allowances		
	Other Income		
Cost of Goods Sold			
	Beginning Inventory		
	Purchases		
	Cost of Labor		
	Other Costs		
Operating Expenses			
	Advertising		
	Car and truck expenses		
	Commissions and fees		
	Contract labor		
	Depreciation		
	Employee benefits		
	Insurance		
	Interest - other		
	Legal & professional services		
	Office expense		
	Pensions/profit sharing		
	Rent - vehicle, machinery		
	Rent - other		
	Repairs/maintenance		
	Supplies		
	Taxes and licenses		
	Travel		
	Meals and entertainment		
	Utilities		
	Wages		
	Other Expenses:		